Dear Students, Faculty, Staff,

As Rio Hondo College prepares for the Fall 2020 term, I would like to take this opportunity to share with you how the bookstore will continue to support our students as they prepare for the Fall semester. We remain focused on serving our students the best we can through these challenging times. The physical bookstore will remain closed to in-store shopping as we will continue to operate online at <a href="https://www.riohondoshop.com">www.riohondoshop.com</a>. On our website you can find all of the Fall 2020 required books and materials by entering the class schedule information. Students are able to purchase and rent their books just as they would in-store, and receive digital e-book links sent directly to their email. Starting in August, students will be able to choose curbside-no contact pick up for online orders as an alternative option of having them shipped to their home. We have continued our partnership with various financial aid accounts to make book services available online. I have also included the directions on how to order online for reference. Thank you for your continued support as we work through these challenging times.

Thank you,

Roselinda Paniagua Store Manager

Tel: 562-463-7343 | Fax: 562-692-4007 Follett Higher Education Group Rio Hondo College Bookstore www.riohondoshop.com Students with special needs or disabilities may contact the bookstore ahead of time to make an appointment. You can reach them at <a href="mailto:bookstore@riohondo.edu">bookstore@riohondo.edu</a> or call (562) 699-8676.

## **Directions to order online**

- 1. Go to www.riohondoshop.com
- 2. Click on "Find my Course Materials"
- 3. Term is Fall 2020
- 4. Enter your class information from your schedule (Department, Course Number, Section/CRN) this will pull up your required books
- 5. Click on your Required materials and add to bag
- 6. Click check out once you are ready to pay
- 7. If you have already rented in the past, use your rental email for the account
  - First time renters will be required to create an account
    - Must be 18yrs or older to rent
    - Use a valid phone number and email address
  - Have a valid Debit/Credit card (Cannot be the RHC financial aid card or EDD/EBT debit card)
- 8. At the payment method option, choose financial aid/scholarship option to apply your book service
- Review your bag and ensure you have listed the correct email information. You will receive an order confirmation at the email you provided once you have placed your order
  - For digital books: link and pin to redeem are sent to the email on the order
  - Access codes that are not digital will be shipped to you
  - Orders are normally shipped within one (1) business day (shipping charges apply)
- 10. Curbside- no contact pick up will be available starting August 4-31
  - Mon-Fri 12pm-4pm at the Tram stop in front of the Science Building, DO NOT come to the bookstore for pick ups. Mask is required, do not get out of vehicle.
  - ➤ Photo I.D and Order number are required for pick-up, the name on the order must match the I.D
  - You will receive a <u>PICK-UP</u> confirmation when your order is ready. <u>Do not head to the store until you receive the pick-up email.</u> Your book may be fulfilled by another location, check tracking information on your order email prior to heading to the store.